

CHECK-IN SHEET

Premises: _____

Tenant: _____

 Date Moved In: _____

This Check-In Sheet is provided for Tenant to make comments, if any, about the conditions of the Premises pursuant to § 704.08, Wis. Stats. Tenant has 7 days from the date Tenant commences occupancy of the Premises to complete the Check-In Sheet and return it to Landlord. Tenant shall deem the Premises to be in good condition except for those items listed on a Check-In Sheet that is returned to Landlord within 7 days from the date Tenant begins occupancy. Tenant is advised to diligently inspect the Premises and timely return this sheet as the information provided or not provided herein will determine what Tenant will be charged for when Tenant moves out. Where there is more than one of a certain room type (like bedrooms), please identify the specific room being commented on.

Area (If Applicable)	Comments and Details on Condition
Kitchen	
Dining Room	
Living Room	
Bedroom 1:	
Bedroom 2:	
Bedroom 3:	
Bathroom 1:	

Area (If Applicable)	Comments and Details on Condition
Bathroom 2:	
Other Room 1:	
Porch/Balcony	
Storage Room	
Garage	
Exterior	
Additional Comments	

TENANT SIGNATURE(S):

Print:

Date

Print:

Date

Print:

Date

Print:

Date

Print:

Date